

COVID SAFETY INSTRUCTIONS

Parents

- We have amended our collection procedure, so parents will now collect their children from outside the Club.
- We will use technology to help with this process - parents will text to inform us of their arrival, staff will get their child ready and then text the parent to inform them that child is ready for collection from the outside door.
- If it becomes necessary, we will assign different collection points to limit the congregation of parents outside the Club.
- A member of staff will sign the children in and out, in the presence of the child's parent.
- Playhouse Horsenden staff will wear masks where social distancing is not achievable.

Staff

- On arrival ALL children and staff will be asked to wash their hands
- Avoid high fives/holding hands, our new meet and greet includes the foot tap or elbow bump
- Staff and Children will wash their hands before and after every new activity session
- Chairs and tables to be set up adhering to the latest social distancing guidelines where possible
- Staff will maintain 'social bubble' guidelines
- Hand sanitiser will be available for staff, children and parents
- Tissues/wipes will be available at all times
- Our staff will try to ensure that physical contact with children is kept to a minimum and if required relevant PPE will be provided
- Our staff will continue to promote key messages of hygiene and well-being as per government guidelines
- Our staff will reassure children regularly that steps are being taken to keep them safe
- Staff will ensure the cleaning rota is in place to keep all resources clean and sanitised
- Staff will prepare food for the children (avoiding buffet style). Where required snack time will be staggered.

Activities

- Surfaces, resources and equipment will be sanitised after use
- Activities will be outside as much as possible (weather permitting)
- Sitting activities and circle activities will be delivered in large areas
- Activities adapted to suit social distancing
- Deliver Team games where safe and appropriate to do so
- Areas of the playground to be allocated to specific bubble groups